

**BROOKSTONE
COMMUNITY DEVELOPMENT
DISTRICT**

**REGULAR MEETING
AGENDA**

January 10, 2018

Brookstone Community Development District
OFFICE OF THE DISTRICT MANAGER
2300 Glades Road, Suite 410W●Boca Raton, Florida 33431
Phone: (561) 571-0010●Toll-free: (877) 276-0889●Fax: (561) 571-0013

January 3, 2018

Board of Supervisors
Brookstone Community Development District

ATTENDEES: Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.
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Dear Board Members:

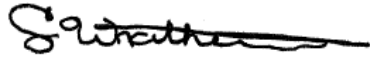
The Board of Supervisors of the Brookstone Community Development District will hold a Regular Meeting on Wednesday, January 10, 2018 at 1:00 p.m., at 8141 Lakewood Main Street, Suite 209, Bradenton, Florida 34202. The agenda is as follows:

1. Call to Order/Roll Call
2. Public Comments
3. Ratification of Resolution 2018-04, Designating a Registered Agent and Registered Office of the District, and Providing for an Effective Date
4. Consideration of Resolution 2018-05, Relating to the Amendment of the Annual Budget for the Fiscal Year Beginning October 1, 2017 and Ending September 30, 2018; and Providing for an Effective Date
5. Discussion/Consideration: New Meeting Location and Revised Meeting Schedule
6. Approval of Unaudited Financial Statements as of November 30, 2017
7. Consideration of December 13, 2017 Regular Meeting Minutes
8. Staff Reports
 - A. District Counsel
 - B. District Engineer
 - C. District Manager
 - i. NEXT MEETING DATE: January 24, 2018 at 1:00 P.M.
9. Board Members' Comments/Requests
10. Public Comments

11. Adjournment

I look forward to seeing all of you at the upcoming meeting. In the meantime, if you should have any questions or concerns, please do not hesitate to contact me directly at 561-719-8675.

Sincerely,



Craig Wrathell
District Manager

**FOR BOARD MEMBERS AND STAFF TO
ATTEND BY TELEPHONE:**

**Call-in number: 1-888-354-0094
Conference ID: 8518503**

RESOLUTION 2018-04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF BROOKSTONE COMMUNITY DEVELOPMENT DISTRICT DESIGNATING A REGISTERED AGENT AND REGISTERED OFFICE OF THE DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Brookstone Community Development District (the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within Manatee County, Florida; and

WHEREAS, the District is statutorily required to designate a registered agent and a registered office location for the purposes of accepting any process, notice, or demand required or permitted by law to be served upon the District in accordance with Section 189.014(1), *Florida Statutes*.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF BROOKSTONE COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. Craig Wrathell is hereby designated as the Registered Agent for the Brookstone Community Development District.

SECTION 2. The District’s Registered Office shall be located at 2300 Glades Road, Suite 410W, Boca Raton, Florida 33431.

SECTION 3. In accordance with Section 189.014, *Florida Statutes*, the District’s Secretary is hereby directed to file certified copies of this Resolution with Manatee County and the Florida Department of Economic Opportunity.

SECTION 4. This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED this ____ day of _____ 2017.

ATTEST:

**BROOKSTONE COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chair, Board of Supervisors

RESOLUTION 2018-05

**A RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE BROOKSTONE COMMUNITY
DEVELOPMENT DISTRICT RELATING TO THE
AMENDMENT OF THE ANNUAL BUDGET FOR THE
FISCAL YEAR BEGINNING OCTOBER 1, 2017 AND
ENDING SEPTEMBER 30, 2018; AND PROVIDING FOR
AN EFFECTIVE DATE**

WHEREAS, on August 9, 2017, pursuant to Resolution 2017-06, the Board of Supervisors (hereinafter referred to as the “Board”) of the Brookstone Community Development District (hereinafter referred to as the “District”), adopted a Budget for Fiscal Year 2017/2018; and

WHEREAS, the Board desires to amend the previously adopted budget for the Fiscal Year 2017/2018.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD
OF SUPERVISORS OF THE BROOKSTONE COMMUNITY
DEVELOPMENT DISTRICT:**

Section 1. The Fiscal Year 2017/2018 Budget is hereby amended in accordance with Exhibit “A” attached hereto; and

Section 2. This resolution shall become effective immediately upon its adoption, and be reflected in the monthly and Fiscal Year End September 30, 2018 Financial Statements and Audit Report of the District.

PASSED AND ADOPTED this ____ day of _____, 2018.

Secretary/Assistant Secretary

Chair/Vice Chair

EXHIBIT "A"

**BROOKSTONE
COMMUNITY DEVELOPMENT DISTRICT
AMENDED BUDGET
FISCAL YEAR 2018
PREPARED JANUARY 5, 2018**

**BROOKSTONE
COMMUNITY DEVELOPMENT DISTRICT
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**BROOKSTONE
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND BUDGET
FISCAL YEAR 2018**

	Adopted Budget FY 2018	Change	Amended Budget FY 2018
REVENUES			
Developer contribution	\$ 418,175	\$ (318,610)	\$ 99,565
Total revenues	<u>418,175</u>	<u>(318,610)</u>	<u>99,565</u>
EXPENDITURES			
Professional & administrative			
Supervisors	12,000	(4,000)	8,000
Management/accounting/recording	15,000	30,000	45,000
DSF accounting/assessment collections ¹	-	4,125	4,125
Legal	25,000	(8,000)	17,000
Engineering	25,000	(21,500)	3,500
Audit	5,500	-	5,500
Arbitrage rebate calculation	1,200	(450)	750
Dissemination agent ²	5,000	(4,000)	1,000
Trustee	5,000	500	5,500
Telephone	50	150	200
Postage	150	350	500
Printing & binding	100	400	500
Legal advertising	2,500	(1,300)	1,200
Annual special district fee	175	-	175
Insurance	5,500	-	5,500
Contingencies/bank charges	-	500	500
Website	900	(285)	615
Office supplies	100	(100)	-
Assessment administration	5,000	(5,000)	-
Miscellaneous charges	5,000	(5,000)	-
Landscape maintenance materials	150,000	(150,000)	-
Landscape improvements	50,000	(50,000)	-
Irrigation- repair and maintenance	15,000	(15,000)	-
Water- reclaimed or otherwise	15,000	(15,000)	-
Streetlights- repair and maintenance	15,000	(15,000)	-
Stormwater repair and maintenance	15,000	(15,000)	-
Electric	30,000	(30,000)	-
Lake maintenance	15,000	(15,000)	-
Total expenditures	<u>\$ 418,175</u>	<u>\$ (318,610)</u>	<u>\$ 99,565</u>

¹ \$5,500 per bond issuance.

² \$1,000 per bond issuance.

**BROOKSTONE
COMMUNITY DEVELOPMENT DISTRICT
DEFINITIONS OF GENERAL FUND EXPENDITURES**

EXPENDITURES

Professional & administrative

Supervisors	\$ 8,000
Statutorily set at \$200 for each meeting of the Board of Supervisors not to exceed \$4,800 for each fiscal year. The District anticipates six meetings during this fiscal year.	
Management/accounting/recording	45,000
Wrathell, Hunt and Associates, LLC (WHA), specializes in managing community development districts by combining the knowledge, skills and experience of a team of professionals to ensure compliance with all of the District's governmental requirements. WHA develops financing programs, administers the issuance of tax exempt bond financings, operates and maintains the assets of the community.	
DSF accounting/assessment collections	4,125
Legal	17,000
General counsel and legal representation, which includes issues relating to public finance, public bidding, rulemaking, open meetings, public records, real property dedications, conveyances and contracts.	
Engineering	3,500
The District's Engineer will provide construction and consulting services, to assist the District in crafting sustainable solutions to address the long term interests of the community while recognizing the needs of government, the environment and maintenance of the District's facilities.	
Audit	5,500
Statutorily required for the District to undertake an independent examination of its books, records and accounting procedures.	
Arbitrage rebate calculation	750
To ensure the District's compliance with all tax regulations, annual computations are necessary to calculate the arbitrage rebate liability.	
Dissemination agent ²	1,000
The District must annually disseminate financial information in order to comply with the requirements of Rule 15c2-12 under the Securities Exchange Act of 1934. Wrathell, Hunt & Associates serves as dissemination agent.	
Trustee	5,500
Annual fee for the service provided by trustee, paying agent and registrar.	
Telephone	200
Telephone and fax machine.	
Postage	500
Mailing of agenda packages, overnight deliveries, correspondence, etc.	
Printing & binding	500
Letterhead, envelopes, copies, agenda packages, etc.	
Legal advertising	1,200
The District advertises for monthly meetings, special meetings, public hearings, public bids, etc.	
Annual special district fee	175
Annual fee paid to the Florida Department of Economic Opportunity.	
Insurance	5,500
The District will obtain public officials and general liability insurance.	
Contingencies/bank charges	500
Bank charges and other miscellaneous expenses incurred during the year.	
Website	615
Total expenditures	<u><u>\$ 99,565</u></u>

**BROOKSTONE
COMMUNITY DEVELOPMENT DISTRICT
FINANCIAL STATEMENTS
UNAUDITED
NOVEMBER 30, 2017**

**BROOKSTONE
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
NOVEMBER 30, 2017**

	General Fund	Total Governmental Funds
ASSETS		
Cash	\$ 1,000	\$ 1,000
Due from Developer	2,843	2,843
Total assets	\$ 3,843	\$ 3,843
 LIABILITIES AND FUND BALANCES		
Liabilities:		
Accounts payable	\$ 9,552	\$ 9,552
Accrued wages payable	1,292	1,292
Total liabilities	10,844	10,844
 DEFERRED INFLOWS OF RESOURCES		
Deferred receipts	2,843	2,843
Total deferred inflows of resources	2,843	2,843
 Fund balances:		
Committed		
Unassigned	(9,844)	(9,844)
Total fund balances	(9,844)	(9,844)
 Total liabilities, deferred inflows of resources and fund balances	 \$ 3,843	 \$ 3,843

**BROOKSTONE
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
FOR THE PERIOD ENDED NOVEMBER 30, 2017**

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Developer contribution	\$ -	\$ -	\$ 418,175	0%
Total revenues	<u>-</u>	<u>-</u>	<u>418,175</u>	0%
EXPENDITURES				
Professional & administrative				
Supervisor fees	1,292	1,292	12,000	11%
Management/accounting/recording	5,417	6,667	15,000	44%
Legal	2,310	2,310	25,000	9%
Engineering	-	-	25,000	0%
Audit	-	-	5,500	0%
Arbitrage rebate calculation	-	-	1,200	0%
Assessment roll prep	-	-	5,000	0%
Dissemination agent	-	-	5,000	0%
Trustee	-	-	5,000	0%
Telephone	-	-	50	0%
Postage	2	2	150	1%
Printing & binding	-	-	100	0%
Legal advertising	-	51	2,500	2%
Annual special district fee	-	175	175	100%
Insurance	-	-	5,500	0%
Office supplies	-	-	100	0%
Miscellaneous charges	-	-	5,000	0%
Website maintenance	75	150	900	17%
Total professional & administrative	<u>9,096</u>	<u>10,647</u>	<u>113,175</u>	9%
Field operations				
Landscape maintenance and materials	-	-	150,000	0%
Landscape improvements	-	-	50,000	0%
Lake Maintenance	-	-	15,000	0%
Water	-	-	15,000	0%
Electric	-	-	30,000	0%
R&M - irrigation	-	-	15,000	0%
R&M - streetlights	-	-	15,000	0%
R&M - stormwater	-	-	15,000	0%
Total field operations	<u>-</u>	<u>-</u>	<u>305,000</u>	0%
Total expenditures	<u>9,096</u>	<u>10,647</u>	<u>418,175</u>	3%
Excess/(deficiency) of revenues over/(under) expenditures	(9,096)	(10,647)	-	
Fund balances - beginning	(748)	803	-	
Fund balances - ending	<u>\$ (9,844)</u>	<u>\$ (9,844)</u>	<u>\$ -</u>	

1 **MINUTES OF MEETING**
2 **BROOKSTONE**
3 **COMMUNITY DEVELOPMENT DISTRICT**
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5 A Regular Meeting of the Brookstone Community Development District’s Board of
6 Supervisors was held on Wednesday, December 13, 2017 at 1:00 p.m., at 8141 Lakewood Main
7 Street, Suite 209, Bradenton, Florida 34202.
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9 **Present at the meeting were:**

11 Priscilla Heim	Chair
12 Mark Evans	Vice Chair
13 Eddie Gaudette	Assistant Secretary
14 Charles Conoley (<i>via telephone</i>)	Assistant Secretary

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16 **Also present were:**

18 Cindy Cerbone	District Manager
19 Nathan Kragt	District Engineer
20 Edward Vogler, II (<i>via telephone</i>)	District Counsel
21 Mike Williams (<i>via telephone</i>)	Bond Counsel
22 Jim Schier	Neal Communities

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25 **FIRST ORDER OF BUSINESS**

Call to Order/Roll Call

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27 Ms. Cerbone called the meeting to order at 1:12 p.m. Supervisors Heim, Evans and
28 Gaudette were present, in person. Mr. Conoley was attending via telephone.
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30 **SECOND ORDER OF BUSINESS**

Public Comments

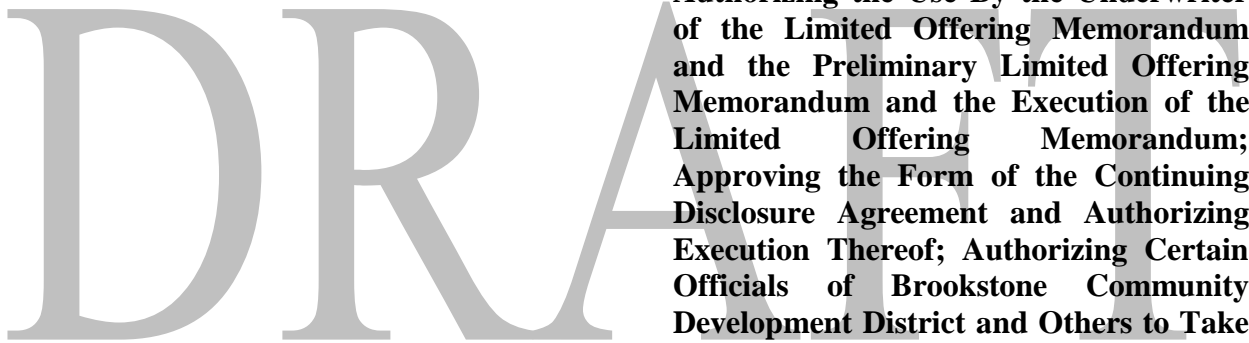
31
32 There being no public comments, the next item followed.
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34 **THIRD ORDER OF BUSINESS**

**Consideration of Resolution 2018-03,
Supplementing Its Resolution 2017-01 By
Authorizing the Issuance of Its
Brookstone Community Development
District Special Assessment Revenue
Bonds, Series 2018 in a Principal Amount
of Note Exceeding \$20 Million For the
Principal Purpose of Acquiring and
Constructing Assessable Improvements;
Delegating to the Chairman or Vice**

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Chairman of the Board of Supervisors of the District, Subject to Compliance With the Applicable Provisions Hereof, the Authority to Award the Sale of Such Bonds to FMSbonds, Inc., By Executing and Delivering to Such Underwriter a Bond Purchase Agreement and Approving the Form Thereof; Approving the Form of and Authorizing the Execution of the Master Trust Indenture and First Supplemental Trust Indenture; Approving U.S. Bank National Association as the Trustee, Bond Registrar and Paying Agent for Such 2018 Bonds; Making Certain Findings; Approving Form of Said 2018 Bonds; Approving the Form of the Preliminary Limited Offering Memorandum and Authorizing the Use By the Underwriter of the Limited Offering Memorandum and the Preliminary Limited Offering Memorandum and the Execution of the Limited Offering Memorandum; Approving the Form of the Continuing Disclosure Agreement and Authorizing Execution Thereof; Authorizing Certain Officials of Brookstone Community Development District and Others to Take All Actions Required in Connection With the Issuance, Sale and Delivery of Said 2018 Bonds; Providing Certain Other Details With Respect to Said 2018 Bonds; and Providing an Effective Date



Ms. Cerbone presented Resolution 2018-03.

Mr. Williams stated that this Resolution supplements Resolution 2017-01. Resolution 2017-01 authorized issuance of not exceeding \$75 million of bonds at the validation and this Resolution is to deal with the first bond issuance for the District. The Resolution approves five documents:

- The Master Indenture and First Supplemental Indenture, which is the contract between the District and the Bondholders.
- The Bond Purchase Contract between the District and FMSbonds, Inc. (FMSbonds) the Bond Underwriter, which will be executed once the bonds are priced.

- 87 • The Preliminary Offering of Memorandum, which is the document that FMSbonds uses
- 88 to market the bonds to potential investors.
- 89 • The Continuing Disclosure Agreement, pursuant to which the District agrees to provide
- 90 financial statements and other ongoing information to the bond marketplace and
- 91 authorizes all actions necessary to close the bond issue.
- 92 • Section 5 sets forth the parameters that FMSbonds must meet in order to authorize the
- 93 appropriate District Officer to sign the Bond Purchase Agreement.

94

95 **On MOTION by Mr. Evans and seconded by Ms. Heim, with**

96 **all in favor, Resolution 2018-03, Supplementing Its Resolution**

97 **2017-01 By Authorizing the Issuance of Its Brookstone**

98 **Community Development District Special Assessment Revenue**

99 **Bonds, Series 2018 in a Principal Amount of Note Exceeding**

100 **\$20 Million For the Principal Purpose of Acquiring and**

101 **Constructing Assessable Improvements; Delegating to the**

102 **Chairman or Vice Chairman of the Board of Supervisors of the**

103 **District, Subject to Compliance With the Applicable Provisions**

104 **Hereof, the Authority to Award the Sale of Such Bonds to**

105 **FMSbonds, Inc., By Executing and Delivering to Such**

106 **Underwriter a Bond Purchase Agreement and Approving the**

107 **Form Thereof; Approving the Form of and Authorizing the**

108 **Execution of the Master Trust Indenture and First**

109 **Supplemental Trust Indenture; Approving U.S. Bank National**

110 **Association as the Trustee, Bond Registrar and Paying Agent**

111 **for Such 2018 Bonds; Making Certain Findings; Approving**

112 **Form of Said 2018 Bonds; Approving the Form of the**

113 **Preliminary Limited Offering Memorandum and Authorizing**

114 **the Use By the Underwriter of the Limited Offering**

115 **Memorandum and the Preliminary Limited Offering**

116 **Memorandum and the Execution of the Limited Offering**

117 **Memorandum; Approving the Form of the Continuing**

118 **Disclosure Agreement and Authorizing Execution Thereof;**

119 **Authorizing Certain Officials of Brookstone Community**

120 **Development District and Others to Take All Actions Required**

121 **in Connection With the Issuance, Sale and Delivery of Said**

122 **2018 Bonds; Providing Certain Other Details With Respect to**

123 **Said 2018 Bonds; and Providing an Effective Date, was**

124 **approved.**

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127 **FOURTH ORDER OF BUSINESS**

128 **Consideration of Funding Agreement for**

129 **Fiscal Year 2017/2018**

130 Ms. Cerbone presented the Funding Agreement for Fiscal Year 2017/2018. The Funding
131 Agreement was between the District and Amazon Landco, LLC. In laymen’s terms, this is
132 currently a developer-funded District; therefore, upon receipt of funding requests from the
133 District, the Developer would fund the expenses. If a budgeted expense is not incurred, the
134 District would not submit a funding request. As support, the adopted Fiscal Year 2017/2018
135 budget was attached, as Exhibit A.

136

**On MOTION by Mr. Gaudette and seconded by Ms. Heim,
with all in favor, the Funding Agreement for Fiscal Year
2017/2018, was approved.**

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FIFTH ORDER OF BUSINESS

**Consider Authorization of RFQ for
District Engineering Services**

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Ms. Cerbone stated that Mr. Kragt was in attendance as the Interim District Engineer.
Based on the expenditures the District would incur and the work required, it was recommended,
at the last meeting, that a Request for Qualifications (RFQ) be advertised, with the hope that the
Interim District Engineer and any other interested parties will reply as well. The RFQ will be
published and will follow all timing requirements for publication.

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In response to a question, Ms. Cerbone planned to have the RFQ due date be 30 days
from advertisement but will first determine when publishing will be done and then set the
expiration date. She thought there was plenty of time to advertise prior to the holidays and
expected it to run next week.

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Mr. Vogler suggested a Motion it would be to approve the RFQ for engineering services
and authorize the Manager to complete the date for response, not being earlier than 30 days,
following the expected date of publication.

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**On MOTION by Ms. Heim and seconded by Mr. Gaudette,
with all in favor, approving the RFQ for Engineering Services
and authorizing the District Manager to complete the date for
response, not being earlier than 30 days following the expected
date of publication, was approved.**

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166 **SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2018-04,
Designating a Registered Agent and
Registered Office of the District, and
Providing for an Effective Date**

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171 Ms. Cerbone presented Resolution 2018-04. She thought there was discussion with Mr.
172 Wrathell and someone else about possibly designating the District Engineer’s office.

173 Mr. Vogler stated that his office does not typically serve as Registered Agent because he
174 receives inconsequential things; therefore, designating the District Engineer’s office and that has
175 been the practice so far. Mr. Kragt confirmed that it was okay to use his office as the Registered
176 Agent and Registered Office of the District.

177 Ms. Cerbone asked Mr. Vogler if that was okay to designate the Interim District
178 Engineer’s office, Mr. Vogler replied that anyone can serve as Registered Agent; it was different
179 function and it would be fine.

180
181 **On MOTION by Ms. Heim and seconded by Mr. Gaudette,**
182 **with all in favor, Resolution 2018-04, Designating ZNS**
183 **Engineering, L.C., as Registered Agent and 205 5th Avenue**
184 **Drive East, Bradenton, Florida 34208, as the Registered Office**
185 **of the District, effective today, was adopted.**

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188 **SEVENTH ORDER OF BUSINESS**

**Consideration of November 8, 2017
Regular Meeting Minutes**

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191 Ms. Cerbone presented the November 8, 2017 Regular Meeting Minutes and asked for
192 any additions, deletions or corrections.

193
194 **On MOTION by Ms. Heim and seconded by Mr. Evans, with**
195 **all in favor, the November 8, 2017 Regular Meeting Minutes,**
196 **as presented, were approved.**

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199 **EIGHTH ORDER OF BUSINESS**

Staff Reports

200
201 **A. District Counsel**

202 There being no report, the next item followed.

203 **B. District Engineer**

204 There being nothing further to report, the next item followed.

205 **C. District Manager**

206 Ms. Cerbone stated that she brings the agenda books to the meetings for distribution and
207 an electronic copy is emailed approximately seven days prior to the meetings. She asked if it was
208 still okay to bring the agenda books to the meeting. A Board Member replied affirmatively.

209 Ms. Cerbone stated that the Board had a meeting invite right now under Fishkind &
210 Associates (Fishkind), which will be cancelled and a new one would be issued under Ms.
211 Daphne Gillyard, Director of Administrative Services at Wrathell Hunt and Associates, LLC.

212 Ms. Cerbone suggested that Mr. Wrathell should attend the next meeting so a date was
213 needed that would be convenient for the Board Members and Mr. Wrathell. The January 10,
214 2018 meeting date will be kept for 1:00 p.m. and, at that time, any new meeting dates and/or
215 times may be determined.

216 Ms. Cerbone stated that, during the last meeting, there were questions about the financial
217 or cost information in the District Engineer’s Report, wherein there were two columns. One
218 column had 450 units and the other column had 100 units. She will be in receipt of an updated
219 last page; the numbers themselves have not changed but those two columns were consolidated
220 into one so that there will be one column with units, instead of two, and the dollar amounts were
221 added together for those units. She wanted to clarify this for the Board and the record.

222 Ms. Cerbone also thought that there was a question last time about the previous Funding
223 Agreement; she had not received any funding as of yesterday at 5:00 p.m., based on the funding
224 request that had gone through. If the Board thinks there is a concern, she will make a call to
225 ensure that the funding request was received.

226 **i. NEXT MEETING DATE: January 10, 2018 at 1:00 P.M.**

227 Ms. Cerbone stated that the next meeting will be on January 10, 2018 at 1:00 p.m., at this
228 location.

229

230 **NINTH ORDER OF BUSINESS**

Board Members’ Comments Requests

231

232 Mr. Conoley wanted to provide his email address to be sure he received future
233 communications. Ms. Cerbone apologized that he did not receive the email and would make
234 sure Management had his correct email address.

235 Mr. Conoley stated that he must call into the next meeting, if the meeting remained on
236 January 10, 2018, since he will be out of town.

237 Discussion ensued regarding the location of future meetings. Ms. Cerbone stated that, if
238 the location changes, a Motion to change the location would be required and the new dates, time
239 and location of the meeting must be advertised.

240

241 **NINTH ORDER OF BUSINESS** **Public Comments**

242

243 There being no public comments, the next item followed.

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245 **ELEVENTH ORDER OF BUSINESS** **Adjournment**

246

247 There being nothing further to discuss, the meeting adjourned.

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249 **On MOTION by Mr. Gaudette and seconded by Mr. Evans,**
250 **with all in favor, the meeting adjourned at 1:27 p.m.**

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DRAFT
[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

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Secretary/Assistant Secretary

Chair/Vice Chair

DRAFT